

**Florida Biomedical Society**

**Local Biomedical Society Chapter Representative**

**Job Description**

Appointed or elected by a Local Biomedical Society – voting member of FBS Board

**Purpose:** The purpose of the Florida Biomedical Society’s Local Biomedical Society Chapter Representations is to act as a liaison for the local biomedical societies to FBS and provide direction and leadership as a voting member of FBS Board of Directors.

**Term of Service:** Typically One Year Term beginning at start of calendar year and concludes on December 31st of that year. However, start and end of term is at the discretion of the Local Society Chapter.

**Reports to:** Their Local Society Chapter and FBS Board of Directors

**Qualifications, Knowledge, Skills, Abilities:**

1. Shall be a member in good standing of FBS and the local Chapter they represent.
2. Provide appropriate appearance and demeanor
3. Demonstrate aptitude for leadership
4. Demonstrate ability to collaborate with a diverse team

**Duties and Responsibilities:**

1. Provide representation and counsel for local societies to the FBS.
2. To assist the president and FBS Board in the FBS business or as needed.
3. Provide counsel to the FBS Board of Directors
4. Perform such duties as may be directed by the Board of Directors or at the president’s discretion when deemed to be in the best interest of the Florida Biomedical Society.
5. Maintain good standing status and attendance required by the Bylaws of FBS.

Approved By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_